

Disability Partnership Calderdale

Charity number 1155007

Annual Report and Financial Statements for the year ended 31 March 2019



West Yorkshire Community Accounting Service

Disability Partnership Calderdale

Annual Report and Financial Statements for the year ended 31 March 2019

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Prepared by West Yorkshire Community Accounting Service

Disability Partnership Calderdale

Trustees' report for the year ended 31 March 2019

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Marion Spruce	Chair	
Carol Butler	Vice-chair	Resigned June 2019
Malcolm Kielty MBE	Secretary	
Geraldine Rushton	Treasurer	
Peter Melling		
David Ashton		
Mark Wardell		
Teresa Shaw		
Shabir Hussain		
Jonathon Knowles		Resigned March 2019
Michelle Kinsey		Appointed July 2019

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1155007, on 13 December 2013.

Registered and principal address

Resource Centre
8b Hall Street
Halifax
HX7 5AY

Bankers

The Co-operative Bank PLC
1 Balloon Street
Manchester
M60 4EP

Independent examiner

Helen Galvin FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 13 Dec 2013.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Disability Partnership Calderdale

Trustees' report (continued) for the year ended 31 March 2019

Objectives and activities

The charity's objects

The charity's objects are to relieve the needs of disabled people, for the public benefit, in Calderdale to enable them to live as independently as possible by:-

- a) Working in partnership with commissioners and service providers to raise awareness of issues of concern to disabled people, so that commissioners and service providers can make improvements to maximise access to mainstream and specialist services for people with physical and sensory impairments;
- b) Raising the profile of disabled people in Calderdale;
- c) Developing the CIO as an independent user led organisation (ULO) of adults who are interested in working together to support change for disabled people who live and/or work in Calderdale and have physical and/or sensory impairments;
- d) Delivering services and organising and facilitating events involving disabled people, to make the long term future of the CIO more secure;
- e) Holding regular meetings which look at issues in detail, where the membership works together in partnership with numerous commissioners and service providers to identify barriers faced by disabled people and improve service design and delivery so that disabled people have better access, experiences, improved wellbeing and quality of life;
- f) Ensuring that disabled people are fully informed about policy changes that may affect their lives;
- g) Empowering disabled people to take control of their lives and have greater confidence, choice, control and a louder voice over the way their needs are met so they can influence service improvement;
- h) Ensuring that disabled people have greater access to housing, health, education, employment, leisure, and transport opportunities and can participate in family and community life.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to enable disabled people in Calderdale to live as independently as possible by working in partnership with service providers and commissioners to raise awareness of issues of concern to disabled people and to maximise access to mainstream and specialist services.

Achievements and performance

Chair's Report

We are a Charitable Incorporated Organisation (CIO) with a voting membership. Following a consultation with our members in 2017, we identified many issues our members would like to take up. Some of these will involve working closely with other groups, but always within the DPC principles especially regarding the Social Model of Disability, and accessibility which is always at the heart of everything we undertake. We invite speakers from many public services operating within Calderdale to discuss with us how they can make improvements to information and services that affect us all. This will continue. We have always worked hard to try and ensure that everyone has a voice, feels respected and can make their views understood.

We had to scale down our activities in Summer 2018 due to dwindling resources, but thanks to the efforts of Secretary Malcolm and Treasurer Geraldine we have had success in raising the funds to enable us to continue our work for the next three years. Very importantly, we are able to recruit much needed development and admin workers. Since the start of our organisation in 2008, we have all worked on a voluntary basis. With secure funding and workers we will be able to achieve very much more. For example, developing our membership; maintaining an excellent website and social media links; effectively following up matters of concern to our members with services throughout Calderdale; involving our members in a new range of activities; working effectively with other organisations; monitoring outputs and social impact; reporting on progress, and planning for the future.

Marion Spruce

Disability Partnership Calderdale

Trustees' report (continued) for the year ended 31 March 2019

Achievements and performance (continued)

Secretary and Treasurer update

Summary of main activities and achievements in 2018-19

- a) Five open membership meetings in accessible venue with full communication arrangements in place including AV technician with IT and PA system with roving microphones; BSL interpreters; Palantype speech to text with large screen projection. Refreshment buffets provided
- b) Nine meetings of the Board of Trustees.
- c) New banner and business cards (we produced colourful leaflets and posters last year).
- d) Further development of the DPC website www.disabilitypartnershipcalderdale.org which has information videos with BSL and Urdu formats; information about disability organisations local and national; well written reports on our activities and meetings, and improved social media links.
- e) Organisations whose representatives came to engage with us included:
 - Calderdale CCG re Wheelchair Services change of services contract
 - Calderdale Council re Halifax town centre traffic improvement plan; Halifax Piece Hall and new Halifax Central library access issues; Halifax railway station proposals; All Age Disability Strategy; Accessible Homes;
 - Phoenix Radio in Halifax re historic trail access project
 - West Yorkshire Police re Hate Crime reporting and scams
 - Square Chapel Halifax (adjacent to Halifax Piece Hall) about their new extensions, access improvements and cafe.
 - 'Unique Ways' about their work with disabled children, young adults and families in Calderdale.
 - Citizen's Advice Calderdale, about the advice and assistance they can offer to disabled people, especially about disability benefits.
- f) We collaborated with Visits Unlimited on their successful funding bid to Community Foundation for Calderdale for the 'Accessible Calderdale' project (ACP) - a three year project for access audits and mapping within Calderdale. The project was launched at a high profile event at the Square Chapel in February 2019, and our members will work with the ACP disability access forum and groups as the project progresses.

Malcolm Kielty and Geraldine Rushton

Financial review

The net receipts for the year were £34,102, including net payments of £2,872 on unrestricted funds and net receipts of £36,975 on restricted funds.

During the year, we received grants from Calderdale Council (£840 for a Luncheon Club project) and £500 Ward Forum grant (Park Ward). Barchester Foundation awarded us £500 towards communication costs at our open meetings. In August we were delighted to receive National Lottery 'Awards for All' grant of £10,000 which enabled us to continue holding our regular accessible open meetings and work with Phoenix Radio in Halifax on the Historic Trail access project. Finally, we were delighted to be informed before Christmas 2018 that our bid to the National Lottery Community Fund for secure three year funding, including money to pay development and administration workers had been successful - amounting to £186,400 in total. We received the first instalment in March 2019. We subsequently recruited our workers who took up their posts on 1 June 2019.

Reserves policy

The charity's free cash reserves at the year end were £1,063.

The Board of Trustees have agreed that unrestricted funds should not fall below £1,000.

Signed on behalf of the board of trustees:

Signed:

Date:

Name (Trustee)

Disability Partnership Calderdale

Independent examiner's report to the trustees of Disability Partnership Calderdale Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2019, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Helen Galvin

Relevant professional qualification or body: FCCA

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Disability Partnership Calderdale
Receipts and payments account
for the year ended 31 March 2019

	Notes	2019	2019	2019	2018
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	-	43,529	43,529	25
Fee income		213	-	213	385
Total receipts		<u>213</u>	<u>43,529</u>	<u>43,742</u>	<u>410</u>
Payments					
Venue hire		230	210	440	1,348
BSL interpreting service		270	753	1,023	4,534
Administration		419	501	919	1,626
Transport		139	711	850	1,389
Training		-	-	-	35
Food		245	523	768	1,017
Events		-	-	-	250
Accountancy		-	204	204	204
Website		1,235	1,174	2,409	1,120
Insurance		-	383	383	383
Other communication		150	363	513	450
Speech to text reporting		398	1,083	1,481	-
Phoenix radio project		-	650	650	-
Total payments		<u>3,085</u>	<u>6,554</u>	<u>9,640</u>	<u>12,355</u>
Net (payments) / receipts		<u>(2,872)</u>	<u>36,975</u>	<u>34,102</u>	<u>(11,945)</u>
Cash fund balances brought forward		<u>3,936</u>	<u>482</u>	<u>4,418</u>	<u>16,363</u>
Cash fund balances carried forward	(3)	<u>1,063</u>	<u>37,457</u>	<u>38,520</u>	<u>4,418</u>

Disability Partnership Calderdale
Statement of assets and liabilities
as at 31 March 2019

	2019	2019	2019	2018
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	853	37,457	38,310	4,205
Cash in hand	210	-	210	213
Total cash funds	<u>1,063</u>	<u>37,457</u>	<u>38,520</u>	<u>4,418</u>

Assets retained for the charity's own use

Cupboard and printer
 Two digital voice recorders
 One roller case
 Two laptops
 Diary and two penfriend pens and labels
 Two conversor pro headsets

Liabilities

Accounts preparation and independent examination

£
264

Approval of the accounts

The financial statements were approved by the board of trustees on

Date:

Signed: (Trustee)

Name

Disability Partnership Calderdale

Notes to the accounts

for the year ended 31 March 2019

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Disability Partnership Calderdale
Notes to the accounts continued
for the year ended 31 March 2019

2 Grants and donations	2019 Unrestricted funds £	2019 Restricted funds £	2019 Total funds £	2018 Total funds £
Awards for All	-	10,000	10,000	-
Big Lottery Fund	-	31,689	31,689	-
Calderdale MBC (CMBC)	-	1,340	1,340	-
Barchester's Charitable Foundation	-	500	500	-
Donations	-	-	-	25
	<u>-</u>	<u>43,529</u>	<u>43,529</u>	<u>25</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Freemasons	482	-	-	482
Awards for All	-	10,000	6,054	3,946
Big Lottery Fund	-	31,689	-	31,689
CMBC (1)	-	840	-	840
CMBC (2)	-	500	-	500
Barchester's Charitable Foundation	-	500	500	-
	<u>482</u>	<u>43,529</u>	<u>6,554</u>	<u>37,457</u>

Fund name

Purpose of restriction

Freemasons	To purchase assistive equipment
Awards for All	For disabled people to work with Phoenix Radio to produce audio trails
Big Lottery Fund	To hold monthly accessible meetings, introduce new activities, plan for the future and be able to sustain and develop the organisation
CMBC (1)	Towards a luncheon club
CMBC (2)	For outreach work in the Park Ward area
Barchester's Charitable Foundation	Towards an open meeting for trustees and members

4 Trustee expenses

During the year 5 trustees were paid a total of £649 in respect of travel (previous year: 8 trustees and £1,111).

5 Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.